



March 5, 2024

OFFICE ORDER No. 7
Series of 2024

TO : ALL DA-BAFS PERSONNEL

FROM : OFFICE OF THE DIRECTOR

**SUBJECT : RECONSTITUTION OF THE DA-BAFS STATEMENT OF ASSETS,
 LIABILITIES AND NET WORTH (SALN) REVIEW AND
 COMPLIANCE COMMITTEE**

In compliance with Civil Service Commission (CSC) Resolution No. 1300455 promulgated on March 4, 2013, entitled, "Review and Compliance Committee for the SALN", the DA-BAFS SALN Review and Compliance Committee is hereby reconstituted. The composition of the Committee is as follows:

Chairperson : MARY GRACE R. MANDIGMA, PFT
 Assistant Director-Designate

Members : ROXANNE P. LIZARDO
 Administrative Officer V

ROSEMARIE V. CALIBO
 Information Officer III

The **BAFS SALN Review and Compliance Committee** shall have the following functions:

1. Evaluate if SALN are submitted on time, complete, and in proper form;
2. Process personal information contained in the SALN, subject to compliance with the requirements of Republic Act No. 10173, otherwise known as the Data Privacy Act of 2012, and other laws allowing disclosure of information to the public and adherence to the principles of transparency;
3. Prepare a list of the following employees, in alphabetical order, to be submitted to the Director, copy furnished to the CSC:
 - a. Those who filed their SALNS with complete data;
 - b. Those who filed their SALNS but with incomplete data; and
 - c. Those who did not file their SALNS.

This Order shall take effect immediately and shall remain in force until officially revoked in writing. All orders inconsistent herewith are deemed revoked.

Done this **5th** day of **March 2024**.


KAREN KRISTINE A. ROSCOM, PFT, PhD
 Director IV
 MRC
 05032024

